



**Hilton Head Plantation  
Property Owners' Association, Inc.  
Security and Safety Committee Meeting Minutes – May 2024**

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**Call to Order:**

Keith Schlegel called the meeting to order at 9:00 am on May 9, 2024 in POA Offices.

**Attendance:**

**Members Present:**

Keith Schlegel, Chairperson  
James Doherty  
Mike Dreuth  
Bob Clemens

**Absent with Notice:**

Tim Henderson  
Jeff Heslop  
Paul Underwood

**Absent without Notice:**

Dean Morrison  
Fred Brunk

**POA Staff:**

Willette Lee

**Ex-Officio Member:**

Major Warren Gaither  
Captain Vanessa Green

**Guest:**

Verkada Rep

**Approval of Meeting Minutes:**

Meeting minutes from March 2024 were reviewed and approved as presented.

**Announcement from the chair:**

1. Keith Schlegel welcomed committee members, thanking members for serving our community.
2. Keith noted that HHP is having email issues as committee members received emails 3 days after being sent and some never received Committee Agenda email.
3. All committee members will need to rotate taking minutes in the absence of committee secretary.
4. Keith requested committee members to present ideas in future meetings to improve staff retention, staff satisfaction, and continued positive visibility. The articles in Plantation Living, awards, and recognition at Coffees with Peter have been very well received.

**Old Business:**

1. Committee immediately relocated meeting from POA Conference Room to Security Conference Room due to inability to connect computer to internet for security system demonstration.  
Representative of Verkada, an 11 year old California based company, presented demonstration of state of the art camera, license plate reader security system. Captain Green has been researching these systems for 3 years. This is far and away the best, highest quality, ease of use, flexible system she has found. Security leadership fully endorses this system. Cameras were installed at HHP gates on a 30 day trial. Observed vehicles can be searched for by type, color, license plate, partial plate, time window. It was noted that Major Gaither spent 13 hours to manually locate the vehicle involved in the recent fatal hit and run; however, it would have taken 5 minutes with this system. Vehicles and people (face recognition) can be tracked with alarms or alerts should they enter, including searching throughout the installed camera system. So if a suspicious vehicle were let in, or ran the gate, using the image taken at gate, vehicle or person could be located almost immediately if it came into view of any camera within the system. System can set geofencing around areas with alarms if anyone enters that space. Cameras would be purchased, with software licensing paid, terms can be 3, 5, 10 year license, with all hardware and software fully warrantied for the term.

Security Committee members endorsed Captain Green's tremendous work and recommendation to pursue this system. Captain Green is preparing a proposal for consideration.

Next step is a demonstration for our GM. Verkada representative is also available to present demonstration to HHP Board if that is desired.

2. Major Gaither reviewed Security Department Activities Report for March/April 2024 and several HHP Incident Reports. Items noted include increases in Officer assists to residents, both medical and other, increase in accidents - but no commonality, slight increase in unsecured properties at golf courses. Traffic citations down significantly as enforcement appears to have had the desired effect, slowing down speeders. Security has been called to investigate several instances of bike riders darting in and out of traffic near Cygnet Court.
3. Security staffing is expect to be fully staffed on May 20 with credit to Major, Captain, and GM for their work dealing with applicants, interviews and managing this process.

#### New Business:

1. Captain Green reported that she has installed "No weapons" signs on POA properties, she worked with Beaufort County Sheriff to ensure all signs are compliant with regs, in light of the recent changes by SC regarding open carry.

#### General Manager's Report:

None as Peter Kristian was away.

#### Adjournment:

Motion to adjourn was made and accepted at 10:15 am at Security Conference Room.