Hilton Head Plantation
Property Owners' Association, Inc.

EXECUTIVE COMMITTEE MEETING MINUTES
January 21, 2025

CALL TO ORDER:

President Carlton Dallas called the meeting to order at 10:00 AM.

PRESENT: **STAFF:**

Carlton Dallas   Peter Kristian – General Manager

Margie Lechowicz   Lieutenant Tomeka Busby,

Ed Schottland   **Absent with Notice:**

Lori Schmidt   Rex Garniewicz- Alternate

APPEAL

Heard the Appeal of Mr. Peter Zaccaria. Mr. Zaccaria was fined $100 for a violation of Hilton Head Plantation's Code of Conduct for Common Properties by using inappropriate language during an exchange with one of our Security Officers. The Committee voted unanimously to uphold the fine as levied.

AGENDA

A: Decision Items:

A-1   Noted recommended appointments to the 2025 Election Committee. Referedr to the Board for consideration and approval.

A-2   Noted recommended appointments to the 2025/2026 Nominating Committee. Referred to the Board for consideration and approval.

A-3   Noted recommended revision to the Nominating Committee Guidelines. Referred to the Board for consideration and approval.

A-4   Noted recommendation to construct two additional Bocce Courts. Referred to the Board for consideration and approval.

A-5   Noted need to replace the Spring Lake Pool's main filter pump. Referred to the Board for Funding options.

A-6   Noted recommendation from the Chair of the Strategic Planning Committee regarding the updated 2026-2030 Strategic Plan. Referred to the Board for consideration and approval.

B: **Discussion Items:**

B-1   Noted, the Town, County Council, and State of South Carolina's deliberations on funding for a modified 278 Bridge and Corridor project.

B-2   Noted staff will provide recommendations for Community Service Awards for the Board's February meeting. Please provide any suggestions to the General Manager.

B-3   Staff is working on the ballot format for the 2025 Election and Annual Meeting.

B-4   Staff is working on the 2024 Annual Report.

C: **Information Items:**

C-1   Noted the slate of Board Candidates by the Nominating Committee for the 2025 Board Election. Refer to the Board as information only.

C-2   The annual audit is underway.

C-3   Additional acoustic panels have been installed at new Dolphin Head Recreation building.

C-4   We continue to track the Corporate Transparency Act.

C-5   Our next Coffee is scheduled for Thursday, February 20, 10:00 AM, at the Plantation House when the Board Candidates will be introduced.

C-6   **CAPITAL FUND –** We collected a total of $31,581 (unaudited) in 2024.

C-7   Noted status of the Spring Lake Tennis court renovations six courts are scheduled to receive a facelift.

C-8   Noted the revised and Board approved the Rules and Regulations have been filed in the Beaufort County Land Records.

C-9   Over Christmas 2024 we raised a little over $5,000 for the Holiday Christmas Families. All Departments turned in an envelope. This out-pouring made this Christmas special for three families that were not sure if they would be able to make that happen. The families were overwhelmed with joy that they would be able to put a smile on their children's faces this year. Although all departments participated Pippi, Yessica, and Michele headed up this effort.

C-10   Our three end-of-year community events were overwhelmingly supported by the community; including the Children's Christmas Party, which drew a record number of participants; the Holiday Hayrides, which were sold out in short order; and the Big Band Christmas Concert that filled the Plantation House parking lot with folks enjoying the music. A special thank you to Chrissy and Jen for all the planning work for the Volunteer Recognition Party.

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C-11 The Mayor and our two Town Council Representatives have been invited to attend the Board Orientation on Tuesday, March 25.

C-12 We are waiting for the December 2024 CPI numbers to calculate the new CAP for the Capital Transfer Fee.

D: Set Board Agenda

Set the January 28, 2025, Board Agenda (enclosure)

E: Executive Session

Legal and Personnel Matters