

OPEN HOUSE PROCEDURES FOR HILTON HEAD PLANTATION

**– Open House, Model Home Showing, Homes for Sale or Rent,
Tours of Homes, and Special Events –**

Agents must comply with the following:

**Contact my office one (1) week before the scheduled event.
Contact number: 843-681-8800 ext. 242.**

- **Fax a copy of the Ad featuring the event and a copy of the Pass to be issued to clients for approval.
Fax number 681-8801.**
- **Open House Gate Pass must include the following information:**
 - Address of Property**
 - Date and Time**
 - Realtor Agent's cell / phone number**
 - HHP Realtor Decal Number
(new requirement)**
- **Realtor agent must purchase and display a current Realtor's Decal on their vehicle's windshield.**
- **Clients must register outside the Gate to gain entry.**
- **Agents are responsible for their clients.**
- **Homes involved in the event may not be identified by balloons, ribbons, or any other visual device.**
- **All featured properties must have an agent on location.**

**Any questions, please contact me at 681-8800 ext. 242 or
email: bweppner@hhppoa.org**

**Betsy Weppner, Community Relations Specialist
Hilton Head Plantation Property Owners' Association
HHPPOA 7 Surrey Lane, Hilton Head Island, SC 29926**