

**9.4 APPLICATION FOR DESIGN REVIEW (EXHIBIT D)**

Page Revised 9/17/09

Hilton Head Plantation Property Owners' Association - ARB  
 P.O. Box 21940, Hilton Head Island, SC 29925

**APPLICATION FOR DESIGN REVIEW**

Plans are not accepted for review without a completed application and paid fees.

Case #: \_\_\_\_\_

Fee Paid: \_\_\_\_\_

**DESIGN REVIEW FEE SCHEDULE**

| New Construction                                                                    |  | Fee           |
|-------------------------------------------------------------------------------------|--|---------------|
| Concept (Credited to Full Review Fee with submittal of Final Plans)                 |  | \$100.00      |
| Single family residence                                                             |  | \$1,200.00    |
| New landscape plans after final approval                                            |  | \$100.00      |
| Mailbox Fee                                                                         |  | \$121.90      |
| Significant plan changes after final approval                                       |  | \$250.00      |
| Significant Addition, Alteration, or Pool                                           |  | Fee           |
| Concept (Credited to Full Review Fee with submittal of Final Plans)                 |  | \$50.00       |
| Minor alterations                                                                   |  | \$500.00      |
| Covered addition / alterations                                                      |  | \$750.00      |
| Uncovered addition alteration, ie: deck, sidewalks, driveway extension or enclosing |  | \$50 – 250.00 |
| Existing covered areas, ie: screened porch, etc.                                    |  |               |

|                             |                 |             |
|-----------------------------|-----------------|-------------|
| <b>Property Owner</b>       |                 |             |
| Name                        |                 |             |
| Street Address              |                 |             |
| City / State / Zip          |                 |             |
| HHP Lot # and Street        |                 |             |
| Full Size or Patio Lot      | Full-Size _____ | Patio _____ |
| Telephone Number            |                 |             |
| Signature & Date            |                 |             |
| <b>Architect / Designer</b> |                 |             |
| Name                        |                 |             |
| Street Address              |                 |             |
| City / State / Zip          |                 |             |
| Telephone Number            |                 |             |
| Fax Number                  |                 |             |
| Signature & Date            |                 |             |
| <b>Contractor</b>           |                 |             |
| Name                        |                 |             |
| Street Address              |                 |             |
| City / State / Zip          |                 |             |
| Telephone Number            |                 |             |
| Fax Number                  |                 |             |
| Signature & Date            |                 |             |

|                          |  |
|--------------------------|--|
| <b>Brief Description</b> |  |
|                          |  |

**ALL PLANS MUST CONFORM TO ARB GUIDELINES IN ORDER TO BE REVIEWED AND NO BUILDING PERMITS WILL BE ISSUED UNTIL PLANS ARE APPROVED BY ARB**

|                          |                                 |  |
|--------------------------|---------------------------------|--|
| Type of Construction     |                                 |  |
|                          | New                             |  |
| M                        | Spec                            |  |
|                          | Addition (Explain in Remarks)   |  |
|                          | Alteration (Explain in Remarks) |  |
| Type of Review Requested |                                 |  |
|                          | Concepts / Site                 |  |
|                          | Preliminary                     |  |
|                          | Final                           |  |
|                          | Exterior Finishes / Colors      |  |
|                          | Samples Submitted               |  |
|                          | Landscape                       |  |
|                          | Other (Explain in Remarks)      |  |

|                                                         |             |              |
|---------------------------------------------------------|-------------|--------------|
| Square Footage                                          | First Floor | Second Floor |
| Heated Area                                             | Sq Ft       | Sq Ft        |
| Garage @2/3                                             | Sq Ft       | Sq Ft        |
| Screen Porches @ 1/2                                    | Sq Ft       | Sq Ft        |
| Deck / Patio @ 1/4                                      | Sq Ft       | Sq Ft        |
| Total Adjusted Square Footage for First & Second Floors |             | Sq Ft        |

|                      | Manufacturer/Material | Color | Number/Weight |
|----------------------|-----------------------|-------|---------------|
| FOR EXISTING HOMES   |                       |       |               |
| Re-Stain             |                       |       |               |
| Re-Roof              |                       |       |               |
| EXTERIOR MATERIALS   |                       |       |               |
| Roofing              |                       |       |               |
| Siding               |                       |       |               |
| Trim                 |                       |       |               |
| Fascia               |                       |       |               |
| Stucco               |                       |       |               |
| Shutters             |                       |       |               |
| Brick                |                       |       |               |
| Front Door           |                       |       |               |
| Other Exterior Doors |                       |       |               |
| Garage Door          |                       |       |               |
| Windows              |                       |       |               |
| Window Muntins       |                       |       |               |
| Chimneys             |                       |       |               |
| Walkways             |                       |       |               |
| Driveways            |                       |       |               |
| Deck or Patio        |                       |       |               |
| Columns / Railings   |                       |       |               |

REMARKS: List any requested variances from the Architectural Guidelines and state your justifications:



# Hilton Head Plantation Property Owners' Association, Inc.

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## Application for Residential Building Permit Photo Sheet

**PLACE PHOTO HERE**

**PLACE PHOTO HERE**